



## STUDENT BUS SCHOLARSHIP APPLICATION

The Student Bus Scholarship Program assists educators in bringing students to view The John and Mable Ringling Museum of Art. Teachers should follow the guidelines below to apply for bus funding. Incomplete applications cannot be processed, and **all materials must be received at least 6 weeks before your trip.**

### Required Application Materials:

- Application (below)
- A letter of support from school principal on school letterhead
- The school's W9 form

**Submission of this application does not guarantee funding. Notification of award will be given via email.**

Lead Teacher Name: \_\_\_\_\_ Email: \_\_\_\_\_

School Name: \_\_\_\_\_ Phone: \_\_\_\_\_

School Address: \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ Zip Code \_\_\_\_\_

Name of Bookkeeper or Contact Person to issue Purchase Order to: \_\_\_\_\_

Bookkeeper/Contact Person Email: \_\_\_\_\_ Phone: \_\_\_\_\_

Remittance Address of where to send reimbursement check: \_\_\_\_\_

Special Designation (check all that apply):  Public  Private  Magnet  Charter  Title I

What is the date of your scheduled school visit? \_\_\_\_\_ Number of students on trip: \_\_\_\_\_

Quote from Bus Company for Transportation: \_\_\_\_\_

How did you hear about the Student Bus Scholarship Program? \_\_\_\_\_

### Submit application materials to the **Education Department:**

By mail: The John & Mable Ringling Museum of Art  
Attn: Education  
5401 Bay Shore Road  
Sarasota, FL 34243

By email: [schooltours@ringling.org](mailto:schooltours@ringling.org)